

Please provide the following information:

Your answers will help us to format presentation material to better serve you.

Do you?

Own Properties__ Manage Properties __ Both __

What type of properties do you own or manage?

Single Family Dwelling(s) __

Multi-Family Dwelling(s) __

Apartment Complex(es) __

How long have you been in business?

6 months - 1 year __

1 - 2 years __

2 - 4 years __

4 - 10 years __

Over 10 years __

Is your property considered affordable housing?

Yes __ No __

List one specific concern or question that you would like to have addressed during the workshop.

Have you attended a previous Landlord Training Workshop? __ Yes __ No.

If YES, check date(s) __ Fall 2008 __ Fall 2009

__ Spring 2010 __ Fall 2010 __ Spring 2011 __ Spring 2012

**MAIL REGISTRATON FORM AND
PAYMENT TO:**

Department of Neighborhood Improvement
Services
CITY OF DURHAM
101 City Hall Plaza
Durham, NC 27701

SPONSORS



The City of Durham has embarked on a campaign to address and revitalize neighborhoods through the Neighborhood Pride Alliance Initiative. The focus of this initiative, as it relates to rental housing, is to develop vibrant and sustainable neighborhoods and to engage property owners in the process. The Landlord Training Workshop is a collaboration between the community and the City of Durham Departments of Neighborhood Improvement Services, Police, Solid Waste Management, Community Development, Water Management, Public Works (Stormwater Services), and Durham City-County Planning Department.



In its pursuit of becoming Durham's leading affordable housing provider, Durham Housing Authority seeks to engage the community at large on this critical mission. The agency is in the housing business, but its focus is on families - to help them with the most basic need in life - shelter. The Authority also has a commitment to quality living for every citizen it serves.



Legal Aid of North Carolina, Inc. (LANC) is a statewide, nonprofit 501(c)3 law firm that provides free legal services in civil matters to low-income people in order to ensure equal access to justice and to remove legal barriers to economic opportunity. LANC operates in all 100 counties in North Carolina through 24 geographically based offices.

Notice: Under the Americans with Disabilities Act Persons who require assistance should call (919) 560-4197, TTY (919) 560-1200 or e-mail ADA@durhamnc.gov no later than 48 hours before the event..

Landlord Training Workshop

Thursday

May 16, 2013

Registration 8:00 a.m. - 8:15 a.m.

SESSION 1 - 8:15 a.m. - 11:45 p.m.

SESSION 2 - 1:45 p.m. - 5:00 p.m.

City of Durham
Neighborhood Improvement Services
Main Conference Room
807 E. Main Street, Suite 2-300
(Golden Belt)
Durham, North Carolina



Please register by May13, 2013.

Our Community Working Together

The Landlord Training Workshop is designed to assist landlords, property managers, resident managers, and others who are actively involved in managing rental housing.

The Landlord Training Program has two focal points:

- Encourage effective property management that will significantly contribute to safe and decent housing which will improve the health of the community
- Increase awareness of legitimate techniques to halt illegal activity on rental property

Workshop Topics:

- The Community Approach: Building landlord, renter, homeowner, and business relationships
- Applicant screening techniques
- Rental agreements and fair housing issues
- Management techniques
- The eviction process
- Achieving a stable, satisfied tenant base
- Maintaining property to habitable standards
- City Code Enforcement (PRIP)

REGISTRATION: The registration fee of \$10.00 includes workshop materials and Landlord Training Manual. Free Parking is available.

**807 East Main Street, (Golden Belt)
Durham, NC 27701**

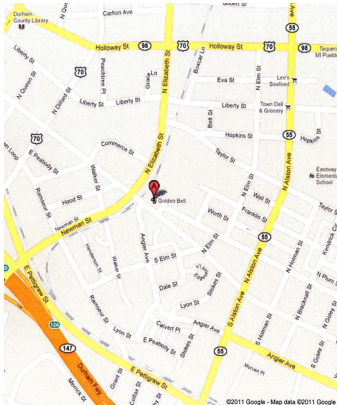
Located at the corner of Fayetteville (Elizabeth) and Main Streets, Downtown Durham.

Car: NC-147 (1 minute), I-40 (10 minutes), I-85 (5 minutes)

Bull City Connector:

This FREE bus runs between Golden Belt and Duke with a variety of stops in downtown Durham and Ninth Street. This is a great, green way to get to Golden Belt. For route maps, visit the [Bull City Connector website](#).

Local Bus: [Durham Area Transit Authority, Route 2](#), stops across the street from Golden Belt.



TENTATIVE SCHEDULE

Session I (Morning)

8:00 - 8:15 REGISTRATION, WELCOME,
INTRODUCTIONS AND WORKSHOP OVERVIEW

The Mission and Why Landlord Training

8:15 - 8:30 City of Durham Water Management

8:30 - 9:00 City of Durham Public Works -
Stormwater Services

9:00 - 9:30 City of Durham Solid Waste Management

9:30 - 10:00 Durham City-County Planning Department
(Zoning Enforcement Division)

10:00 - 10:15 **Break**

10:15 - 11:00 City of Durham Neighborhood Improvement
Services (Code Enforcement Division)

11:00 - 11:45 City of Durham Neighborhood Improvement
Services (Human Relations Division)

11:45 - 12:00 City of Durham Neighborhood Improvement
Services (Community Engagement Division)

12:00- 1:15 LUNCH (On Your Own)

Session 2 (Afternoon)

1:15 - 2:00 Durham Housing Authority

2:00 - 3:00 Durham Police Department

3:00 - 3:15 Break

3:15 - 4:15 Legal Aid of North Carolina, Inc. - Durham

4:15 - 5:00 North Carolina Department of Health and
Human Services Division of Public Health

5:00 WORKSHOP ENDS

REGISTRATION FORM LANDLORD TRAINING WORKSHOP

Registration covers workshop materials and Landlord Training Manual.

NAME _____ PHONE NO. _____

EMAIL ADDRESS _____ ALT. PHONE NO. _____

BUSINESS NAME (if applicable) _____

ADDRESS _____

Street Number and Name or P. O. Box City State Zip

NO. ATTENDEES _____ CHECK NO. _____ TOTAL ENCLOSED: \$ _____

MAKE CHECK OR MONEY ORDER FOR \$10.00 PER PERSON PAYABLE TO CITY OF DURHAM

